



## Montana Campus Compact Recruitment Procedure 2020-2021 Grant Year

**Overview:**

In the 2020-2021 Grant Year, Montana Campus Compact (MTCC) will implement a “matching” recruitment procedure, in which qualified applicants are paired with a single host site by MTCC staff. MTCC will utilize information from both Host Sites and applicants to match skills, qualifications and workplace preferences.

After MTCC matches a candidate with a Host Site, the Host Site will have the opportunity to conduct an informational interview with their matched candidate. The Host Site will inform MTCC when they confirm or reject their matched candidate. Host Sites may reject candidates for the following reasons:

- Applicant asked not to be considered
- Applicant failed to respond to repeated communications with Host Site
- Applicant indicated that they do not meet advertised requirements for the position
- Interview revealed that the candidate was not well prepared
- Other (contact MTCC staff)

**Timeline:**

	<b>Priority Application Round</b>	<b>Second Application Round</b>
<b>Applicant Deadline</b>	May 1 <sup>st</sup> , 2020	June 1 <sup>st</sup> , 2020
<b>MTCC Staff reviews applications and interviews</b>	April – May 2020	May – June 2020
<b>MTCC Staff matches candidates to Host Sites</b>	May 13 <sup>th</sup> , 2020	June 10 <sup>th</sup> , 2020
<b>Host Sites conduct informational interviews</b>	May 14 <sup>th</sup> -22 <sup>nd</sup> , 2020	June 11 <sup>th</sup> – 19 <sup>th</sup> , 2020
<b>MTCC staff begins onboarding successfully recruited members</b>	May 25 <sup>th</sup> , 2020	June 22 <sup>nd</sup> , 2020

*By signing here, I agree to the proposed MTCC Recruitment Procedure for the 2020-2021 grant year.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Host Site \_\_\_\_\_

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