



## MTCC AmeriCorps Leader Position Description

<p><b>Host Site Name:</b> Cultivating Connections Montana</p> <p><b>Host Site Supervisor Name:</b> Laura Garber</p> <p><b>Position Type:</b> <input checked="" type="checkbox"/> AmeriCorps Leader   <input type="checkbox"/> AmeriCorps Team Member</p>
<p><b>Sponsoring Organization:</b> University of Montana – Montana Campus Compact</p> <p><b>AmeriCorps Manager:</b> Dannette Fadness   fadness@mtcompact.org   406-243-5181</p> <p><b>Project Period:</b> September 1, 2022-August 31, 2023</p>

<b>AmeriCorps Position Objectives and Member Activities</b>	
<p><b>Primary Goal:</b> Provide at least 15 hours of college positive mentorship to 30 high school juniors and seniors.</p> <p><b>Secondary Goal:</b> Provide K-12 students, college students, and other community members opportunities to volunteer on Martin Luther King Jr. Day and Global Youth Service Day.</p> <p><b>Tertiary Goal:</b> Provide K-12 students, college students, and community members opportunities to grow food and gain agricultural experience, while also raising general awareness of Cultivating Connections Montana.</p>	
<p><b>Objective:</b> The AmeriCorps member will orient themselves to AmeriCorps service, the service site, and project goals.</p>	<p><b>Member Activity:</b> The member will participate in Pre-Service Orientation (PSO) upon beginning service.</p> <p><b>Member Activity:</b> The member will ensure they receive and participate in an On-Site Orientation Training (OSOT) upon arrival at the host site and communicate any project questions to the host site supervisor and/or the Montana Campus Compact AmeriCorps Manager.</p> <p><b>Member Activity:</b> The member will review their AmeriCorps Assignment Description (AAD) and become comfortable with the goals, objectives, and activities it contains.</p>
<p><b>Objective:</b> Determine the role of the campus/community partner in the AmeriCorps project.</p>	<p><b>Member Activity:</b> The member will meet with the campus/community partner to discuss collaborative opportunities and potential.</p> <p><b>Member Activity:</b> The member will maintain regular communication with the campus/community partner.</p>
<p><b>Objective:</b></p>	<p><b>Member Activity:</b> Schedule and coordinate Building a Bitterroot events, including marketing of events, assembly and delivery of</p>

<p>Coordinate opportunities for community capacity building and to connect with youth at CCMT.</p>	<p>weekly CSA produce, including fresh vegetables, fruit, and other Montana-grown food.</p> <p><b>Member Activity:</b> Provide leadership for interns to plan and execute weekly farmers markets, FarmStand, and CSA distribution. Engage interns to learn about production, preparation, and sale of food as a future vocation by setting up farm visits and volunteerism at other local locations.</p> <p><b>Member Activity:</b> Connect with the surrounding community by assisting interns during projects. Ensure safe farm and kitchen workplaces by assisting with the creation of an ergonomics training program. Plan and participate in summer Farm Camps for special abilities children.</p>
<p><b>Objective:</b> Increase visibility of CCMT programs and connect with community members to further develop marketing strategies and opportunities.</p>	<p><b>Member Activity:</b> Mentor Youth Interns in writing the weekly CSA newsletter and a quarterly general newsletter.</p> <p><b>Member Activity:</b> connect with the local Senior Meals On Wheels program to develop a salad delivery schedule. Increase awareness of Cultivating Connections Montana and encourage healthy food activities.</p> <p><b>Member Activity:</b> Develop a Social Media strategy with the interns. Post weekly or daily to Instagram and Facebook with photos or interesting facts about interesting CCMT projects.</p> <p><b>Member Activity:</b> Connect with community members during farmers markets and encourage SNAP participation.</p>
<p><b>Objective:</b> Other Duties as assigned to support CCMT programs, including mentoring transition into college/technical training bound mindset.</p>	<p><b>Member Activity:</b> Support interns with college application/information/research about future career paths. Support career exploration and success.</p> <p><b>Member Activity:</b> Support and help create new opportunities for interns to serve the surrounding community with individual projects created by interns as part of the CCMT program. STEAM education should be incorporated.</p> <p><b>Member Activity:</b> Other duties as requested to support the CCMT Program, including activities alongside Youth Interns and volunteers in the field to grow and harvest food.</p>

<p><b>Objective:</b> Contribute to the preparation and planning of a local Martin Luther King Jr. Read for Peace event.</p>	<p><b>Member Activity:</b> Be attentive to communications from MTCC regarding the planning, preparation, and timeline of Read for Peace events. Member Activity: Communicate with local educators to schedule classroom reading events. Member Activity: Recruit local volunteers from schools, colleges, and the community to participate in classroom readings.</p>
<p><b>Objective:</b> Complete one or more MLK Read for Peace classroom visits during January.</p>	<p><b>Member Activity:</b> Visit an elementary classroom at a pre-scheduled time to deliver a reading and reflection activity about the life and legacy of Dr. Martin Luther King Jr.</p>
<p><b>Objective:</b> Organize a volunteer event for youth during the month of April to observe Global Youth Service Day.</p>	<p><b>Member Activity:</b> Communicate with stakeholders and local organizations to identify potential service projects and make a project selection.</p> <p><b>Member Activity:</b> Develop an actionable plan and timeline for the service project.</p> <p><b>Member Activity:</b> Recruit youth to volunteer in the project and ensure that participants have a positive experience performing the project.</p>

**Position Qualifications & Benefits**

**Required Qualifications:**

- Some college experience,
- Excellent oral and written communication skills
- Possession of documentation of U.S. citizenship or status as a U.S. National or a lawful permanent resident alien of the United States
- Willingness to submit to a comprehensive criminal history check, including an FBI fingerprint check

**Preferred Qualifications:**

- Associate’s or Bachelor’s degree
- Prior experience working or serving with youth and volunteers
- Experience working in an educational setting

**Benefits:**

- A biweekly living allowance based on \$16,500/year (pre-tax);
- AmeriCorps Member health insurance;
- Income-eligible childcare assistance;
- Member Assistance Mental Health and Selfcare support;
- Ongoing professional development and networking opportunities;
- Participation in a statewide project dedicated to building the future of Montana’s youth;

- Education Award of \$6,495 to pay for college, graduate school, or to pay back qualified student loans (pending completion of a minimum 1,700 hours of service over a 12-month period);
- Forbearance on qualified student loans.