



MTCC AmeriCorps College Coach Position Description

<p>Service Site Name: Salish Kootenai College Upward Bound</p> <p>Position Type: <input checked="" type="checkbox"/> AmeriCorps College Coach</p>
<p>Sponsoring Organization: University of Montana – Montana Campus Compact</p> <p>AmeriCorps Manager: Dannette Fadness fadness@mtcompact.org 406-243-5181</p> <p>Project Period: September 1, 2022-August 31, 2023</p>

AmeriCorps Position Objectives and Member Activities	
<p>Primary Goal: Provide at least 15 hours of college positive mentorship to 30 high school juniors and seniors.</p> <p>Secondary Goal: Provide K-12 students, college students, and other community members opportunities to volunteer on Martin Luther King Jr. Day and Global Youth Service Day.</p> <p>Tertiary Goal: Provide mentorship and coaching to 30 low-income or first-generation college students</p>	
<p>Objective: The AmeriCorps member will orient themselves to AmeriCorps service, the service site, and project goals.</p>	<p>Member Activity: The member will participate in Pre-Service Orientation (PSO) upon beginning service.</p> <p>Member Activity: The member will ensure they receive and participate in an On-Site Orientation Training (OSOT) upon arrival at the host site and communicate any project questions to the host site supervisor and/or the Montana Campus Compact AmeriCorps Manager.</p> <p>Member Activity: The member will review their AmeriCorps Assignment Description (AAD) and become comfortable with the goals, objectives, and activities it contains.</p>
<p>Objective: Determine the role of the campus/community partner in the AmeriCorps project.</p>	<p>Member Activity: The member will meet with the campus/community partner to discuss collaborative opportunities and potential.</p> <p>Member Activity: The member will maintain regular communication with the campus/community partner.</p> <p>Member Activity: The member will establish working relationships across service site/partner campus.</p>

	<p>Member Activity: Member will assess particular assets and needs of partner school(s)/organization and adapt programs and activities to fill gaps, reinforce existing activities, and avoid duplication</p>
<p>Objective: Coordinate AmeriCorps Team Member Recruitment, training and facilitation of college positive mentoring activities.</p>	<p>Member Activity: Recruit, support and retain a team of college student AmeriCorps members and provide direct service to K-12 students.</p> <p>Member Activity: Support Team Members in providing direct college positive activities and facilitate college visit, with focus on juniors and seniors.</p> <p>Member Activity: Support and assist in training AmeriCorps Team members to provide at least 30 high school students with college positive mentoring activities, with a focus on juniors and seniors.</p>
<p>Objective: Coordinate programming activities for students and parents.</p>	<p>Member Activity: The member will organize at least three pre-college programming activities that encourage K-12 students and their families to consider, plan for and apply to college.</p> <p>Member Activity: Visit classrooms, assemblies and club meetings to offer services to emphasize the necessity of postsecondary education.</p> <p>Member Activity: Host regular workshops and events for students to discuss topics relevant to college preparation such as College Application Week, College Goal Sunday,</p>
<p>Objective: Coordinate College Positive Volunteer Program.</p>	<p>Member Activity: The member will recruit, train, and support at least 10 college students as College Positive Volunteers (CPVs) to assist with college positive activities as well as a college visit organized by the member for the 30 youth to be served.</p> <p>Member Activity: The member will conduct outreach to recruit college students as CPVs.</p> <p>Member Activity: Member will communicate with CPVs to obtain data necessary for program evaluation.</p>

	<p>Member Activity: Member will support CPVs with additional training, as needed.</p>
<p>Objective: Contribute to the preparation and planning of a local Martin Luther King Jr. Read for Peace event.</p>	<p>Member Activity: Be attentive to communications from MTCC regarding the planning, preparation, and timeline of Read for Peace events.</p> <p>Member Activity: Communicate with local educators to schedule classroom reading events.</p> <p>Member Activity: Recruit local volunteers from schools, colleges, and the community to participate in classroom readings.</p>
<p>Objective: Complete one or more MLK Read for Peace classroom visits during January.</p>	<p>Member Activity: Visit an elementary classroom at a pre-scheduled time to deliver a reading and reflection activity about the life and legacy of Dr. Martin Luther King Jr.</p>
<p>Objective: Organize a volunteer event for youth during the month of April to observe Global Youth Service Day.</p>	<p>Member Activity: Communicate with stakeholders and local organizations to identify potential service projects and make a project selection.</p> <p>Member Activity: Develop an actionable plan and timeline for the service project.</p> <p>Member Activity: Recruit youth to volunteer in the project and ensure that participants have a positive experience performing the project.</p>

Position Qualifications & Benefits

Required Qualifications:

- Some college experience,
- Excellent oral and written communication skills
- Possession of documentation of U.S. citizenship or status as a U.S. National or a lawful permanent resident alien of the United States

Preferred Qualifications:

- Associate’s or Bachelor’s degree
- Prior experience working or serving with youth and volunteers

- Experience working in an educational setting
- Excellent oral and written communication skills
- Possession of valid driver's license

Benefits:

- A biweekly living allowance based on \$16,500/year (pre-tax);
- AmeriCorps member health insurance;
- Income-eligible childcare assistance;
- Ongoing professional development and networking opportunities;
- Participation in a statewide project dedicated to building the future of Montana's youth;
- Education Award of \$6,495 to pay for college, graduate school, or to pay back qualified student loans (pending completion of a minimum 1,700 hours of service over a 12 month period);
- Forbearance on qualified student loans.