

AmeriCorps Assignment Description (AAD)

Host Site Name: University of Montana Western Host Site Supervisor Name: Johnny MacLean (or designee) Position Type: <input checked="" type="checkbox"/> AmeriCorps Leader <input type="checkbox"/> AmeriCorps Team Member
Sponsoring Organization: University of Montana – Montana Campus Compact AmeriCorps Manager: Dannette Fadness fadness@mtcompact.org 406-243-5181 Project Period: September 1, 2022-August 31, 2023

AmeriCorps Position Objectives and Member Activities	
<p>Primary Goal: Provide mentorship and coaching to 30 low-income or first-generation college students.</p> <p>Secondary Goal: Provide K-12 students, college students, and other community members opportunities to volunteer on Martin Luther King Jr. Day and Global Youth Service Day.</p> <p>Tertiary Goal: N/A</p>	
<p>Objective: The AmeriCorps member will orient themselves to AmeriCorps service, the service site, and project goals.</p>	<p>Member Activity: The member will participate in Pre-Service Orientation (PSO) upon beginning service.</p> <p>Member Activity: The member will ensure they receive and participate in an On-Site Orientation Training (OSOT) upon arrival at the host site and communicate any project questions to the host site supervisor and/or the Montana Campus Compact AmeriCorps Manager.</p> <p>Member Activity: The member will review their AmeriCorps Assignment Description (AAD) and become comfortable with the goals, objectives, and activities it contains.</p>
<p>Objective: Determine the role of the campus/community partner in the AmeriCorps project.</p>	<p>Member Activity: The member will meet with the campus/community partner to discuss collaborative opportunities and potential.</p> <p>Member Activity: The member will maintain regular communication with the campus/community partner.</p>
<p>Objective: Build connections between UMW and 30 low-income or first-generation college students.</p>	<p>Member Activity: Reach out to the cohort of students during Block 1 with “First-Year Experience” resources.</p>

	<p>Member Activity: Provide mentorship to the cohort of students throughout the academic year to support their transition to the university's academic expectations.</p> <p>Member Activity: Connect the cohort of students to academic and student support resources such as, but not limited to, academic advisors, the Learning Center, Disability Resources, the Multicultural Center, the Veterans' Military Exchange, Clubs, the Library, and the Counseling Office.</p>
<p>Objective: Contribute to the preparation and planning of a local Martin Luther King Jr. Read for Peace event.</p>	<p>Member Activity: Be attentive to communications from MTCC regarding the planning, preparation, and timeline of Read for Peace events.</p> <p>Member Activity: Communicate with local educators to schedule classroom reading events.</p> <p>Member Activity: Recruit local volunteers from schools, colleges, and the community to participate in classroom readings.</p>
<p>Objective: Complete one or more MLK Read for Peace classroom visits during January.</p>	<p>Member Activity: Visit an elementary classroom at a pre-scheduled time to deliver a reading and reflection activity about the life and legacy of Dr. Martin Luther King Jr.</p>
<p>Objective: Organize a volunteer event for youth during the month of April to observe Global Youth Service Day.</p>	<p>Member Activity: Communicate with stakeholders and local organizations to identify potential service projects and make a project selection.</p> <p>Member Activity: Develop an actionable plan and timeline for the service project.</p> <p>Member Activity: Recruit youth to volunteer in the project and ensure that participants have a positive experience performing the project.</p>

Position Qualifications & Benefits

Required Qualifications:

- Some college experience,
- Excellent oral and written communication skills

- Possession of documentation of U.S. citizenship or status as a U.S. National or a lawful permanent resident alien of the United States
- Willingness to submit to a comprehensive criminal history check, including an FBI fingerprint check

Preferred Qualifications:

- Associate's or Bachelor's degree
- Prior experience working or serving with youth and volunteers
- Possession of valid driver's license
- Experience working in an educational setting

Benefits:

- A biweekly living allowance based on \$16,000/year (pre-tax);
- AmeriCorps member health insurance;
- Income-eligible childcare assistance;
- Ongoing professional development and networking opportunities;
- Participation in a statewide project dedicated to building the future of Montana's youth;
- Education Award of \$6,495 to pay for college, graduate school, or to pay back qualified student loans (pending completion of a minimum 1,700 hours of service over a 12-month period);
- Forbearance on qualified student loans.