**AmeriCorps Assignment Description (AAD)**

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| **Host Site Name:** Click or tap here to enter text.  **Host Site Supervisor Name:** Click or tap here to enter text.  **Position Type:** AmeriCorps Leader |  AmeriCorps Team Member |
| **Sponsoring Organization:** University of Montana – Montana Campus Compact  **AmeriCorps Manager:** Dannette Fadness | fadness@mtcompact.org | 406-243-5181 **Project Period:** September 1, 2022-August 31, 2023 |

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| **AmeriCorps Position Objectives and Member Activities** | |
| **Primary Goal:** Select one option from the drop-down list  **Secondary Goal:** Provide K-12 students, college students, and other community members opportunities to volunteer on Martin Luther King Jr. Day and Global Youth Service Day.  **Tertiary Goal:** *Enter N/A if there is no tertiary goal.* | |
| **Objective:** The AmeriCorps member will orient themselves to AmeriCorps service, the service site, and project goals. | **Member Activity:** The member will participate in Pre-Service Orientation (PSO) upon beginning service.  **Member Activity:** The member will ensure they receive and participate in an On-Site Orientation Training (OSOT) upon arrival at the host site and communicate any project questions to the host site supervisor and/or the Montana Campus Compact AmeriCorps Manager.  **Member Activity:** The member will review their AmeriCorps Assignment Description (AAD) and become comfortable with the goals, objectives, and activities it contains. |
| **Objective:** Determine the role of the campus/community partnerin the AmeriCorps project. | **Member Activity:** The member will meet with the campus/community partner to discuss collaborative opportunities and potential.  **Member Activity:** The member will maintain regular communication with the campus/community partner. |
| **Objective:** *Enter one of the site’s specific objectives related to the project’s Primary Goal.* | **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.*  **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.*  **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.* |
| **Objective:** *Enter one of the site’s specific objectives related to the project’s Primary Goal.* | **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.*  **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.*  **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.* |
| ***Insert additional rows as needed***  ***to cover additional objectives*** | |
| **Objective:** *If applicable, enter an objective related to any of the site’s Tertiary Goals.* | **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.*  **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.*  **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.* |
| **Objective:** *If applicable, enter an objective related to any of the site’s Tertiary Goals.* | **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.*  **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.*  **Member Activity:** *Enter one of the AmeriCorps member’s activities related to this objective.* |
| **Objective:** Contribute to the preparation and planning of a local Martin Luther King Jr. Read for Peace event. | **Member Activity:** Be attentive to communications from MTCC regarding the planning, preparation, and timeline of Read for Peace events.  **Member Activity:** Communicate with local educators to schedule classroom reading events.  **Member Activity:** Recruit local volunteers from schools, colleges, and the community to participate in classroom readings. |
| **Objective:** Complete one or more MLK Read for Peace classroom visits during January. | **Member Activity:** Visit an elementary classroom at a pre-scheduled time to deliver a reading and reflection activity about the life and legacy of Dr. Martin Luther King Jr. |
| **Objective:** Organize a volunteer event for youth during the month of April to observe Global Youth Service Day. | **Member Activity:** Communicate with stakeholders and local organizations to identify potential service projects and make a project selection.  **Member Activity:** Develop an actionable plan and timeline for the service project.  **Member Activity:** Recruit youth to volunteer in the project and ensure that participants have a positive experience performing the project. |

**Position Qualifications & Benefits**

**Required Qualifications:**

* Some college experience,
* Excellent oral and written communication skills
* Possession of documentation of U.S. citizenship or status as a U.S. National or a lawful permanent resident alien of the United States
* Willingness to submit to a comprehensive criminal history check, including an FBI fingerprint check

**Preferred Qualifications:**

* Associate’s or Bachelor’s degree
* Prior experience working or serving with youth and volunteers
* Possession of valid driver’s license
* Experience working in an educational setting

**Benefits:**

* A biweekly living allowance based on $16,000/year (pre-tax);
* AmeriCorps member health insurance;
* Income-eligible childcare assistance;
* Ongoing professional development and networking opportunities;
* Participation in a statewide project dedicated to building the future of Montana’s youth;
* Education Award of $6,495 to pay for college, graduate school, or to pay back qualified student loans (pending completion of a minimum 1,700 hours of service over a 12-month period);
* Forbearance on qualified student loans.